



YEARLY STATUS REPORT - 2023-2024

Part A	
Data of the Institution	
1.Name of the Institution	UMA ARTS AND NATHIBA COMMERCE MAHILA COLLEGE
• Name of the Head of the institution	Dr Haritbhai Patel
• Designation	In-Charge Principal
• Does the institution function from its own campus?	Yes
• Phone no./Alternate phone no.	8849549356
• Mobile No:	9427703973
• State/UT	Gujarat
• Pin Code	382023
2.Institutional status	
• Affiliated / Constitution Colleges	Affiliated College
• Type of Institution	Women
• Location	Urban
• Financial Status	Grants-in aid
• Name of the Affiliating University	Gujarat University

• Name of the IQAC Coordinator	Dr. Pranav Joshipura
• Phone No.	9825013753
• Alternate phone No.	8849549356
• IQAC e-mail address	iqacuma@gmail.com
• Alternate e-mail address	artscollegeuma@gmail.com
3. Website address (Web link of the AQAR (Previous Academic Year))	https://uancmahilacollege.org/docs2223/AQAR%2022-23.pdf
4. Whether Academic Calendar prepared during the year?	Yes
• if yes, whether it is uploaded in the Institutional website Web link:	https://uancmahilacollege.org/docs2425/A%20%20Academic%20Calender%202024.pdf

5. Accreditation Details

Cycle	Grade	CGPA	Year of Accreditation	Validity from	Validity to
Cycle 1	B++	82.25	2006	02/02/2006	01/02/2011
Cycle 2	A	3.21	2011	30/11/2011	29/11/2016
Cycle 3	A	3.32	2017	12/09/2017	11/09/2022

6. Date of Establishment of IQAC 30/06/2006

7. Provide the list of funds by Central / State Government UGC/CSIR/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.,

Institutional/Department /Faculty	Scheme	Funding Agency	Year of award with duration	Amount
Uma Arts and Nathiba Commerce Mahila College RUSA 2.0 KCG Govt. of Gujarat 2019 to 2022 (for three years) Rs.20000000/ was sanctioned. Out of which Rs. 15000000/- (One Crore and Fifty Lakh) is received-	RUSA 2.0	KCG Govt. of Gujarat	2019 to 2022 (for three years)	Rs.20000000 was sanctioned. Out of which Rs. 15000000/- (One Crore and Fifty Lakh) is received-

Uma Arts and Nathiba Commerce Mahila College	Namo Wi-fi Grant	KCG Govt. of Gujarat	2023-2024 1 year	Rs. 5,00,00/-
Uma Arts and Nathiba Commerce Mahila College	State Govt. Maintenance Grant of (2018-19:-160197 2019-20:-165044 2020-21:-165154)	Govt of Gujarat	2023-2024	Rs. 4,90,39/-
Uma Arts and Nathiba Commerce Mahila College	UDISHA Job Placement	KCG Govt. of Gujarat	2023-2024	Rs.50,000/-
Uma Arts and Nathiba Commerce Mahila College	NSS Regular Activity(51000/-) and Shibir Activity (45000/-) Grant	Gujarat University	2023-2024	Rs. 96,000/-
Uma Arts and Nathiba Commerce Mahila College	Finishing School	KCG Govt. of Gujarat	2023-2024	Rs. 5,00,000/-
Uma Arts and Nathiba Commerce Mahila College	Vibrant Gujarat Global Summit-2024 Trade Show-Visit	KCG Govt. of Gujarat	2023-2024	Rs. 7,800/-
Uma Arts and Nathiba Commerce Mahila College	Visnagar Taluka Grahak Suraksha Mandal	Visnagar Taluka Grahak Suraksha Mandal	2023-2024	Rs. 4000 /-

8. Whether composition of IQAC as per latest NAAC guidelines	Yes
<ul style="list-style-type: none"> Upload latest notification of formation of IQAC 	View File
9.No. of IQAC meetings held during the year	4
<ul style="list-style-type: none"> Were the minutes of IQAC meeting(s) and compliance to the decisions have been uploaded on the institutional website? 	Yes
<ul style="list-style-type: none"> If No, please upload the minutes of the meeting(s) and Action Taken Report 	View File
10. Whether IQAC received funding from any of the funding agency to support its	Yes

activities during the year?	
• If yes, mention the amount	Rs. 411350/- from SVKM for Academic and Administrative purpose

11. Significant contributions made by IQAC during the current year (maximum five bullet:

1. Conducted NEP-2020 awareness for students as well as students. Aspects like NEP-2020 policy draft, syllabus and credit structures, Academic Bank of Credit, etc were discussed. Awareness programmes for students and faculties for ABC Id, DiGi Locker, SWAYAM and other on-line platforms were organized. ABC ID of all the students were created. 2. Conducted Green and Energy Audit of the college through guidance of Nisarg Community Science Centre, Gandhinagar recognized by Gujarat Council on Science and Technology, Government of Gujarat, Gandhinagar. Organized number of programmes to sensitize students about environmental issues. Also organized programmes under SAMVAD activities to encourage students to write creatively and for creative self-expression. 3. Signed MoUs with S. D. Arts and Shah B. R. Commerce College, Mansa, Samarpan Arts and Commerce College, Gandhinagar and LMN Arts College, Dahegam for faculty and student exchange programmes and for IQAC interactions. For the benefit of students, on-line quizzes were conducted among colleges under MoU. Even for viva-voce exam under NEP-2020 syllabus, external experts were invited from colleges under MoU. Similarly, faculties of this college also provided expertise as external examiner in these colleges. 4. In order to bridge gap between industry and academia, encouraged departments to organized academic, industrial and field visits. 5. Conducted a number of short term certificate courses, workshops, seminars, training programmes for students skill enhancement, career counseling and ICT training. Also conducted programmes to train students into start-up and innovation. Also organized various programmes related to preservation of human values, ethics, culture, heritage and integration of Indian Knowledge System.

12. Plan of action chalked out by the IQAC in the beginning of the Academic year towards Quality Enhancement and the outcome achieved by the end of the Academic year

Plan of Action	Achievements/Outcomes
To make necessary arrangements to implement New NEP 2020 structure courses for the first year along with to open Digi Lockers and creation of APAR ID (ABC ID) and old CBCS system for the second- and third-year students and to make Faculties and students aware about SWAYAM courses.	Implemented NEP-2020 for the first-year students of B.A. and B. Com. As per NEP-2020 Policy Draft, Syllabus Structure, Credit System and Structure, Academic Bank of Credit. Digi Locker Accounts and APAR ID are created for all FY, SY and TY students of the college. Awareness programmes were arranged for faculties, students. NEP workshop was arranged for Principals and IQAC Coordinators of Gandhinagar District Colleges. Students of Major English courses all years, All faculties and some of the students of other major NEP courses enrolled for SWAYAM courses. 26/09 NEP Seminar for Gandhinagar District Colleges.

<p>To conduct Energy Audit and create Environment and Physical and Mental Health Awareness Programmes.</p>	<p>5th June 2023, Celebration of World Environment Day. 9th June Green Office Management Training 21st June, Visit to Punit Van and Ayurved Garden. 11th July World Population Day. 21st July Blood Donation Camp. 06/09-Jivan Astha-Suicide Prevention Programme. 9th January Environment Sapath. 17th May Energy Audit.</p>
<p>To sign MoUs with various academic institutions and conduct faculty and student exchange programme</p>	<p>MoUs were signed between four Colleges. Viva Voce Examination Under NEP 2020 for Sem I and II for AEC, SEC and IKS were conducted under Faculty Exchange.</p>
<p>To conduct Academic, Field and Industrial visits to bridge gap between Academic and Industry.</p>	<p>4th August EDI Bhat Visit. 22/08 Study Tour (DGP Office-Police) 16/09 Kanthapur Visit. 12 Feb- Visit to Viksit Bharat. 27 Feb-Study Tour Kankaria Lake. 29 Feb-Visit to achieve office.19 March Study Tour Andhjan Mandal. 21 March Visit to Polo Forest.</p>
<p>To organize programmes for SAMVAD club to bring out creative talent among students.</p>	<p>10th August- Birds in Literature.</p>
<p>To conduct Skill Enhancement, Job Placement, Career Counselling and ICT workshops for students and Certificate Courses</p>	<p>26th to 31st June- TCS Training. 3rd to 6th July Certificate course in Basics of Financial Management. 12 to 27 July- Certificate Course in Fundamentals of Insurance Sector. 24 to 28 July-Cooperation Week for Students of Major Economics and 1st to 7th August Co-operation Week for Commerce Students. 24th July UPSC/GPS Civil Service Exam Guidance Programme. 14th August-Investing Capital Market Seminar. 19/08 Career Guidance. 04/09-Job Placement Fair. 26 Dec to 4th January 25 Mahindra Pride Employability Programme. 2nd January 25 Unlocking Global Opportunities programme for Overseas Study. 3to 13 January Finishing School, 23 January to 12 Feb- Finishing School Training. 27 January Job Opportunities SBI Life. 19to 28 March-Certificate Course in Research Methodology. 27 March Police Bharti Seminar. 30 March-9 April and 8 April to 20 April Certificate Courses in Beautification and Aesthetics.</p>
<p>To conduct programmes related to core human values, professional skills and integration of</p>	<p>19th June Celebration of Kalidas Jayanti. 28th June Meet the Authors, 3rd July- Guru Purnima. 31st July-Celebration of Premchand Jayanti. 17 to 26 August- Sanskrit Sambhashan Varg. 02/09- Teachers Day Celebration. 09/12 Sanskrit Gaura</p>

Indian Knowledge System as per requirement of NEP-2020.

Exam. 22/12 GitaJayanti. 21 Feb-Vishwa Matru Bhasha Divas.

13. Whether the AQAR was placed before statutory body?

Yes

- Name of the statutory body

Name	Date of meeting(s)
SVKM	11/01/2025

14. Whether institutional data submitted to AISHE

Year	Date of Submission
2022-2023	15/03/2024

15. Multidisciplinary / interdisciplinary

The college has two streams - Arts and Commerce. 10 subjects are offered under these streams. Arts has two broad divisions: Languages and Social Sciences. In Languages, Gujarati, Hindi, Sanskrit and English subjects are offered as Core; and in Social Sciences, History Economics, Sociology, Psychology and Geography subjects are offered a Core. Apart from these Cores subjects, students have to choose Elective 1 and 2 subjects and General English and Sanskrit as compulsory subjects. Student who selects one languages as Core subject, may select any subject from social sciences, and vice versa, as Elective subject. In language courses, students study literature and various aspects language in the final year. In language papers, some of the components of B. Ed. are incorporated. Computer is also offered as an elective subject. Besides, students have to study two additional papers, Soft Skill and Foundation Course. The syllabus designed by the Gujarat University for all its affiliating colleges, incorporates interdisciplinary and multidisciplinary approaches. Hence students find opportunities to study subjects ranging from languages, humanities, soft skills, foundation courses and computer. In view of NEP 2020, Gujarat University is proactively working towards broaden its multidisciplinary and inter-disciplinary approaches.

16. Academic bank of credits (ABC):

From 2023-2024 onwards, NEP is implemented across all universities in the state. It becomes very necessary to understand various aspects of ABC, NEP and other issues related to the same. Therefore, the college faculties participated in seminars and the college has conducted seminars related to ABC and Digital Locker. New Education Policy is not only about bringing in variety of courses and dividing them into semesters and offering multiple options of learning, entry and exit. Rather, it also deals with course credit system, four-year learning mode, credit earning and transfer, multiple entry and exit system, four-years UG and one year PG programmes, student-centric learning system, offering more variety of subjects and options, requirement of

more classrooms and faculties to retain a student for four year, off and on-line modes of learning, etc. Gujarat University has declared to introduce new course and new credit system soon. To keep pace with rapid developments towards implementing NEP-2020 in 2023-2024, The college faculties have attended various seminars workshops and FDP to understand and implementation of ABC, NEP and its various implications. on 10th June 2024 NEP Workshop of Gandhinagar District Colleges. (All Principals & All IQAC Coordinators of Gandhinagar District) NEP-2020 Policy Draft, Syllabus Structure, Credit System & Structure, Semester System, and Academic credit Bank, New NAAC Format Total Number of Faculty:19, Time: 10.30 to 11.30. and NEP-2020-Inter college workshop under MoU: UANC, Mansa and Samarpan Colleges. 9:30 to 11.30am, Faculty:10 were conducted.

17.Skill development:

The Institute undertakes programmes to inculcate soft skills, life skills, values, vocational guidance, project works, webinars, group discussions, field and industry visits, etc. The Institute invites professionals for interaction to bridge the gap between academia and industry. Every year, the Government of Gujarat arranges Job Fair and before the Fair, final year students are trained through Finishing School to develop skills like leadership, presentation, languages and other personality related skills. In Arts, first-year students study Soft Skills and Foundation Courses and in Commerce, students of all the three years learn these subjects. The college has established Innovation Club and SSIP. courses like Entrepreneurship Development; Computer Skill Training; Spoken English Training; Beautification; Chocolate and Candle Making; and Cake and Muffin Baking. The college organizes special training programmes and certificate courses to develop ICT skills among students to enhance their employability skills. The college organized one batch of Finishing School to enhance essential skills like Life Skills, Functional and Employability Skills. The details of activities for Skill Development of students are hereunder.

26/06/23 to 31/07/23 ACT T.C.S. Training Program, TCS CSR committee Name of the Trainer: Dr. Rima Patel Room-2, Student:42 Number of Faculty:1 T.C.S. Training for students Dr. Rita Gandhi

03/07/2023 to 06/07/2023 Certificate Course in Basics of Financial Market Room No. 29, Resource Person: Mr. Arun Chaubey, Faculty: 1, Time: 7.40 to 10.40am B.Com.-5 = 53, B.Com. - 3 = 58 , Total students:111 Certificate Course in Basics of Financial Market Commerce Dept. Prof. Payal Pandya 12/07/2023 to 27/07/2023 Certificate Course in Fundamentals of Insurance Sector, Room -30, Students:64N Number of Faculty:2, Resource Person: Mr. Manoj Patra , Time 9.40 to 11.40am Certificate Course in Fundamentals of Insurance Sector Commerce Dept. Prof. Payalben 24/07/23 To 28/7/23 Co-Operation Week, Time: 10.45 to 12.00, Room-9, Student-12, Faculties- 03, Speaker: Smt.Vasantben Patel , Mr. J.B. Patel Co-Operation Week Economics Dept. Dr. Jyoti Panchal 24/07/2023 UPSC / GPSC Civil Services awareness Mr. Karan Sir, Chahal Academy, Gandhinagar College Hall, All B.A./B.Com. Students, 2 Faculties B.A. - 1 & B.Com. - 1 ,Time - 8.30 to 10.30am Competitive and career Guidance Dept. Of Commerce 1/8/2023 To 7/8/2023 Co-operation Week Time: 10:40 to 12:40, Room No: 30 B.Com 80 Students Resource Person: Ms. Vasantiben Patel & Mr. J.B.Patel. Co-operation Week Commerce Dept. Prof. Payal

Pandya 14/08/2023 Seminar on Basics of Financial Markets, Topic: Investing in Capital Markets, Room No. 4 Speaker: Mr.Palak Lotiya, B Com Semester - 1 & 3 Total: 55 Students, Time - 7.40 to 8.40am, Faculty: 1. Seminar on Basics of Financial Markets Commerce Dept. Prof. Payal Pand 17/08/2023 to 26/08/2023 Sanskrit Sambhashan Varg Gujarat Rajya Sanskrit Board, Sanskrit Bharati, Gandhinagar & Uma Art & Nathiba Commerce Mahila College Jointly Organized, Name of the Speaker: Shri Himanshu Pandya Room No. 9, Student-54, Faculty:2, Time: 9.40 to 11.00 Capacity Building Sanskrit Sambhashan Varg Dept. of Sanskrit 19/08/2023 Mahendi Competition , Room No. 8, Time: 10.40 to 11.40 , Students:30 Judges: Dr.P.P.Joshi pura, Dr,M.R.Shah & Dr.M.C.Gc Capacity Building Mahendi Competition Youth Festival Committee 31/08/2023 Preparation of Competitive Exam Gujarati Grammar, Speaker: Dr. N.D.Dave Room No. 2, Students:77 , Number of Faculty:1 Dept. of Gujarati 31/08/2023 to 01/09/2023 Two Days Beautification Workshop (Yashashvi B. Rohit & Viralba A. Bihola) At - Lalitkala, Kadi Campus, 2 Students C.W.D.C. Asso. Prof. Falguni R. Patel 09/12/2023 Sanskrit Gaurav Pariksha, Students- 62, Faculty-3, Room No.-1, Time 10.30 to 12.30pm Dept. of Sanskrit 26/12/2023 To 04/01/2024 Mahindra Pride Classroom Employability skill program, Name of the Trainer: Ms. Hetal Parmar, Room :2, Students:30, Number of Faculty:1 Dr.Rita R.Gandhi 29/12/2023 Viksit Bharat@2047 - Lecture Series Speaker : Minalba Jadeja (Children's Research Uni.) - UANC & Children's Uni, Khimji Vishram Hall, Time: 9:30am to 10:40am Students : 350, Faculties : 22 Dr.Shruti A.Suthar 03/01/2024 To 13/01/2024 Finishing School-2, Name of the Expert:Mr. Anant and Ms.Dipti, Student:24, Room No.21, Faculty:1, Time:10:30 to 3:00pm, Organised by KCG Dr. Rita Gandhi 06/01/2024 Guest Lecture by Ms. Rachana Shroff on FSL, Introduction & Awareness Polytrophic Machine And Norco Analysis test, Room-18, Students-31, Faculty-2, Time- 9:30am to 11:00am Dept. of Psychology 21/01/2024 Seminar on Forensic Science Awareness, 9 to 5, KCG, Ahmedabad, Organized by Directorate of Forensic Science Gujarat State Sect. - 18-A, Time: 9:00 to 5:00pm, Students:24 Dr. Rita Gandhi 23/01/2024 to 12/02/2024 Finishing School by KCG, Name of the Speaker Anantsir and Deepti madam, Students:30, Number of Faculty:1, Time:10:30 to 3:00pm Dr. Rita Gandhi 27/01/2024 Job Opportunities SBI LIFE, Resource Person: Mr. Dinesh Oza & Mr. Ashish Paramar, Jointly organized by UANC & SBI LIFE B. Com - Semester-2, 4 & 6 (Student: 55) Time: 8:40 to 10:30am, Number of Faculty:1 Associate Professor Payal Pandya 29-02-2024 Seminar on RBI Financial Awareness Programme, Time: 9:40 to 12:00pm, Room -14/1, B. Com - Semester-2, 4 & 6 , Students:200, Resource Person: Shri Rajendra Balaut, Deputy General Manager RBI. Shri Anurag Meena Manager, RBI. Shree Deepesh Sharma Assistant Manager, RBI. Shri Anilkumar Purohit, FLC. Department of Commerce Co-ordinator Asso. Prof. Payal Pandya & Dr. Rakesh Prajapati. 19/03/2024 To 28/03/2024 Certificate Course in Research Methodology, Room No: 2, Students: 75, Number of Faculty: 4, Time: 8:40am to 12:40pm Research Methodology Committ 27/03/2024 Police Bharati Seminar - Students -212 - Sanskar Bhavar, Guest: Shree Nadee Meman , Time:9:00 to 11:00am, Number of Faculty:1 Sports Director, Asso. Prof. Hareshbhai Patel 30/03/2024 to 09/04/2024 Certificate Course in Beautification and Aesthetics SYBA/BCOM 08/04/2024 to 20/04/2024 Certificate Course in Beautification and Aesthetics FYBA/BCOM 19/04/2024 E-BAAT: Electronic Banking and Training Awareness Programme 10 to 11:30am Room No. 2, Students: 48. Number of Faculty:

Faculties from RG School and 6 faculties from our College IQAC
 15/09/23 8:40 to 9:40 Skill Enhancement Lecture ICT Skills Dr.
 Haritbhai Patel 57 16/09/23 8:40 to 9:40 Skill Enhancement Lecture
 ICT Skills Dr. Haritbhai Patel 51 16/09/23 9:40 to 10:30 Skill
 Enhancement Lecture ICT Skills Dr. Haritbhai Patel 129 14/07/2023 8
 to 10 AM ICT Training ICT Training for the students of First Year:
 Mail Dr. H.S. Patel 91 17/08/23 8:40 to 9:40 Competitive Exam
 Preparation Types of Competitive Exams and its preparation Mr.
 Sachinbhai Director Mamta IAS Training Centre 64 17/08/23 9:40 to
 10.30 Competitive Exam Preparation Types of Competitive Exams and its
 preparation Mr. Sachinbhai Director Mamta IAS Training Centre 47
 18/08/23 9:40 to 10:30 Competitive Exam Preparation Types of
 Competitive Exams and its preparation Mr. Sachinbhai Director Mamta
 IAS Training Centre 59 19/08/23 8:40 to 9:40 Competitive Exam
 Preparation Types of Competitive Exams and its preparation Mr.
 Sachinbhai Director Mamta IAS Training Centre 61 15/09/23 8:40 to 9:4
 Skill Enhancement Lecture ICT Skills Dr. Haritbhai Patel 57 16/09/23
 8:40 to 9:40 Skill Enhancement Lecture ICT Skills Dr. Haritbhai Patel
 51 16/09/23 9:40 to 10:30 Skill Enhancement Lecture ICT Skills Dr.
 Haritbhai Patel 129

18. Appropriate integration of Indian Knowledge system (teaching in Indian Language, culture, using online course)

NEP-2020 focuses a lot more on IKS – the Indian Knowledge System. Kautilya argues that the aim of education is threefold – Creation of New Knowledge; Wisdom to use this knowledge at the right time and place for right purpose; and the Skill sets to get the proper results of knowledge in real life. These aims can be obtained only when the Education System is properly balanced with amalgamation of knowledge and skills in an appropriate manner. This college is located in Gujarat and majority of students hail from rural Gujarati background. Hence, the medium of instruction becomes Gujarati. There are four languages at undergraduate level in Arts: Gujarati, Hindi, Sanskrit and English are offered as core subjects. At postgraduate level, Sanskrit is offered. Five Social Science subjects include History, Economics, Sociology, Geography and Psychology which covers topics related with Indian History, Society, Economics and others components which are related to Indian Knowledge System. The syllabus in Gujarati, Hindi and Sanskrit cover majority of the texts belonging to Indian classical literature, Dalit literature, Vedic literature, culture, and knowledge. College organizes many programs to inculcate the awareness of Indian heritage and culture in students. To promote spoken Sanskrit language in day-to-day life, Sanskrit Sabhashan classes are organized to enable students to speak in Sanskrit. Sanskrit Department organized week-long celebration including strotra shloka and mantra singing and sukta vimarsha competition, etc. to inculcate values inherent within the IKS. The Sanskrit Department also organized Sanskrit On-line Quiz programme. The college celebrated Gur Purnima festival to celebrate strong ancient Guru-Disciple. Our students also participated in Gyan Guru Quiz programme.

19. Focus on Outcome based education (OBE): Focus on Outcome based education (OBE):

Outcome Based Education (OBE) is student-centric teaching and learning methodology wherein the course delivery and assessment are planned to

achieve stated objectives and outcomes. It focuses on measuring student performance i.e. outcomes, at different levels. The college aims to provide OBE by way of direct teaching of the syllabus, curricular, co-curricular and extra-curricular activities. In the Orientation and induction lectures, faculties inform students about E and CO and outcome after graduation. In the syllabus, there are paper related to Soft Skills and Foundation Courses. In addition, there are training courses of Finishing School to develop communication and other necessary skills to make students employable. Every year, the students of college participate in Job Fair and prior to that they are given training to prepare CV, interview skills etc. Career and psychological counselling are provided. The college takes care of the mental health and wellness of the students and many activities are done under CWDC. Slow learners are identified and provided with guidance through the medium of remedial classes. Moreover, certificate courses and workshops on different skills, like ICT, English language and grammar, Sanskrit Sambhashan, etc. are organized. The course curricula have been designed with due consideration to social needs at a large. The College prepares students to acquire positive attitude and other qualities which will lead to a successful life.

20.Distance education/online education:

Since 2019 has been a land marking year for educational institutions as they witnessed a paradigm shift by employing digital platforms for engaging classes, conducting conferences, meetings etc. Thus, Covid-19 pandemic has proved to be a blessing in disguise. The New Education Policy-2020 emphasizes on dual mode of learning. Students are encouraged to adopt courses from on-line learning platform like SWAYAM, etc. The faculties also are encouraged to prepare on-line credit course and upload on their institution website. Due to the experience gained during the lock-down period of Covid-19, access to online resources by educators and students will not be a constraint anymore. On the contrary, academic interaction has moved more towards digital mode. With NEP-2020 implementation looming large on the horizon, it will become open for students to learn any course on and off line. And hence the doors of learning will remain open for all the students. The college faculties have recorded video lectures while using PPT and have uploaded on the college youtube channel for open viewership. The college organizes ICT workshop to make students and faculties friendly and comfortable with digital technology. In this way, online and distant education is promoted by adopting various means. On 28/06/2023 SWAYAM Registration and Information about Online learning platforms and courses Time:7:40 to 8:40am, Room No. 21, Students:61, and on 10/08/23 8:40 to 9:40 Batch 1 Career and Academic Guidance SWAYAM online course Dr. Haritbhai Patel 60 student 10/08/23 9:40 to 10:30 Batch 2 Career and Academic Guidance SWAYAM online course Dr. Haritbhai Patel 54 students 19/08/23 9:40 to 10:30 Career and Academic Guidance MOOC sand Online Courses SWAYAM and BAOU Dr. Haritbhai Patel 58 students 11/08/23 9:40 to 10:30 Career and Academic Guidance Baba Saheb Ambedkar Open University online course Dr. Haritbhai Patel 74 12/08/23 8:40 to 9:40 Career and Academic Guidance Indira Gandhi National Open University online course Dr. Haritbhai Patel 60 19/08/23 9:40 to 10:30 Career and Academic Guidance MOOC sand Online Courses SWAYAM and BAOU Dr. Haritbhai Patel 58

Extended Profile	
1. Programme	
1.1 Number of courses offered by the institution across all programs during the year	03
File Description	Documents
Data Template	View File
2. Student	
2.1 Number of students during the year	1178
File Description	Documents
Data Template	View File
2.2 Number of seats earmarked for reserved category as per GOI/ State Govt. rule during the year	276
File Description	Documents
Data Template	View File
2.3 Number of outgoing/ final year students during the year	350
File Description	Documents
Data Template	View File
3. Academic	
3.1 Number of full time teachers during the year	28
File Description	Documents
Data Template	View File
3.2 Number of Sanctioned posts during the year	06
File Description	Documents
Data Template	View File

4. Institution	
4.1 Total number of Classrooms and Seminar halls	22
4.2 Total expenditure excluding salary during the year (INR in lakhs)	1836153.17
4.3 Total number of computers on campus for academic purposes	70

Part B

CURRICULAR ASPECTS

1.1 - Curricular Planning and Implementation

1.1.1 - The Institution ensures effective curriculum delivery through a well planned and documented process

As Uma Arts & Nathiba Commerce Mahila College is affiliated with Gujarat University, the college follows curriculum and Academic Calendar prepared by the University. The Academic Calendar is published detailing about admission process, teaching days and schedule for internal and semester end exams. Following this, College IQAC, Examination and Time Table committees and HODs prepare Academic Calendar of college for UG and PG courses including details about curricular and co-curricular activities, internal examination, etc. Newly admitted students are informed about courses, extracurricular, co-curricular and extension activities, remedial classes and examination and evaluation patterns, etc. in orientation programme. Information about Library, Sports, NSS, NCC, CWDC etc. activities is also imparted in this programme. All notices and information are displaced on Notice Boards and are shared on WhatsApp groups. When a semester ends, departmental HOD arranges a departmental meeting to plan out teaching-learning activities as demanded. All Departments prepare Programme Outcomes and Learning Outcomes of each course. Faculties prepare e-content for hybrid learning. In addition, College organizes field and industrial visits, study tours, and academic visits to provide exposure through experiential learning. Schedules for various certificate courses, add-on courses, Finishing School are also prepared.

File Description	Documents
Upload relevant supporting document	View File
Link for Additional	https://uancmahilacollege.org/docs24-25/1.1.1%20web%20link%20Academic%20Calender%202023-

information	24.pdf
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1.1.2 - The institution adheres to the academic calendar including for the conduct of Continuous Internal Evaluation (CIE)

The college follows Gujarat University Academic Calendar and guidelines. When an academic year begins, committees like IQAC, examination, time-table, etc. prepare plan for teaching-learning, internal examination and CIE. Academic Calendar announced by Gujarat University mentions tentative schedules of following: 1. Admission; 2. Curricular, co and extra-curricular activities; 3. Dates of holidays-vacations; 4. Major events of departments; 5. Evaluation process; 6. Institutional Calendar events; 7. NSS-NCC camps; 8. Teaching-learning schedule; and 9. University and College sports events. College internals consist of 30 marks which are compartmentalized into two sections of 15 marks each. Internal examination in each paper comprises of 50 marks and marks obtained in each paper by students are converted into 15. At the end of regular internal examination, retest is organized for students who somehow couldn't appear for regular examination. For remaining 15 marks in CIE, students are assessed on basis of numerous activities like, college and university activities, attendance, projects, assignments, quizzes, library book record, certificate courses, etc. Each department assesses examination outcome and discusses it with students and suggests remedies for improvement. Sufficient time is given to students to recheck and reassess their answer books. Final result is prepared and uploaded on Gujarat University portal.

File Description	Documents
Upload relevant supporting documents	View File
Link for Additional information	https://uancmahilacollege.org/docs24-25/1.1.2%20web%20link.pdf

1.1.3 - Teachers of the Institution participate in following activities related to curriculum development and assessment of the affiliating University and/are represented on the following academic bodies during the year.
Academic council/BoS of Affiliating University Setting of question papers for UG/PG programs Design and Development of Curriculum for Add on/ certificate/ Diploma Courses Assessment /evaluation process of the affiliating University

A. All of the above

File Description	Documents
Details of participation of teachers in various bodies/activities provided as a response to the metric	View File

Any additional information	View File
1.2 - Academic Flexibility	
1.2.1 - Number of Programmes in which Choice Based Credit System (CBCS)/ elective course system has been implemented	
1.2.1.1 - Number of Programmes in which CBCS/ Elective course system implemented	
3	
File Description	Documents
Any additional information	View File
Minutes of relevant Academic Council/ BOS meetings	View File
Institutional data in prescribed format (Data Template)	View File
1.2.2 - Number of Add on /Certificate programs offered during the year	
1.2.2.1 - How many Add on /Certificate programs are added during the year. Data requirement for year: (As per Data Template)	
4	
File Description	Documents
Any additional information	View File
Brochure or any other document relating to Add on /Certificate programs	View File
List of Add on /Certificate programs (Data Template)	View File
1.2.3 - Number of students enrolled in Certificate/ Add-on programs as against the total number of students during the year	
308	
1.2.3.1 - Number of students enrolled in subject related Certificate or Add-on programs during the year	
308	
File Description	Documents
Any additional information	View File
Details of the students enrolled in Subjects related to certificate/Add-on programs	View File
1.3 - Curriculum Enrichment	
1.3.1 - Institution integrates crosscutting issues relevant to Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum	
College integrates crosscutting issues like Gender, Environment and Sustainability, Human Values and Professional Ethics through curriculum. Various Academic Boards at the University prepare curriculum for regular students. Foundation and Soft Skills	

courses integrate relevant crosscutting issues prescribed in the Curriculum. (SEC/AEC/IKS) In order to sensitize students on issues like Gender Discrimination and Environment, Constitution and Human Values and Professional Ethics, core/major, optional papers and NEP syllabus are offered. Core courses imparting Ethical Values are part of Value Education educating students about Life-Values and prepare them to be responsible citizens. A special emphasis is given to Gender, Caste, Class and Religious equalities, in addition to teaching Basic Human Values like honesty, commitment, patriotism etc. Foundation Courses taught are: Time Management, Natural Resources Management, Disaster Management and Indian Epic Tradition. Soft Skill Courses taught are: NSS, E-Communication, Professional Skills and Ahmedabad no Itihas. In the process of designing courses, BoSs of the University integrate issues related to Gender Equity, Environment, Pollution, Green Cover, Ozone Depletion, Professional Ethics, Human Values, Constitution, Need for Sustainable Development, Solid Waste Management, Language and Linguistics, Social Problems, Entrepreneurship, Feminism, etc. are addressed in core and optional papers.

File Description	Documents
Any additional information	View File
Upload the list and description of courses which address the Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum	View File

1.3.2 - Number of courses that include experiential learning through project work/field work/internship during the year

10

File Description	Documents
Any additional information	View File
Programme / Curriculum/ Syllabus of the courses	View File
Minutes of the Boards of Studies/ Academic Council meetings with approvals for these courses	View File
MoU's with relevant organizations for these courses, if any	View File
Number of courses that include experiential learning through project work/field work/internship (Data Template)	View File

1.3.3 - Number of students undertaking project work/field work/ internships

12

File Description	Documents
Any additional information	View File

List of programmes and number of students undertaking project work/field work/ /internships (Data Template)	View File
1.4 - Feedback System	
1.4.1 - Institution obtains feedback on the syllabus and its transaction at the institution from the following stakeholders Students Teachers Employers Alumni	D. Any 1 of the above
File Description	Documents
URL for stakeholder feedback report	View File
Action taken report of the Institution on feedback report as stated in the minutes of the Governing Council, Syndicate, Board of Management (Upload)	View File
Any additional information(Upload)	View File
1.4.2 - Feedback process of the Institution may be classified as follows	A. Feedback collected, analyzed and action taken and feedback available on website
File Description	Documents
Upload any additional information	View File
URL for feedback report	https://uancmahilacollege.org/docs24-25/1.4.1%20&%201.4.2%20Student%20Feedback%202023-24.pdf
TEACHING-LEARNING AND EVALUATION	
2.1 - Student Enrollment and Profile	
2.1.1 - Enrolment Number Number of students admitted during the year	
2.1.1.1 - Number of sanctioned seats during the year	
680	
File Description	Documents
Any additional information	View File
Institutional data in prescribed format	View File
2.1.2 - Number of seats filled against seats reserved for various categories (SC, ST, OBC, Divyangjan, etc. as per applicable reservation policy during the year (exclusive of supernumerary seats)	
2.1.2.1 - Number of actual students admitted from the reserved categories during the year	

745	
File Description	Documents
Any additional information	View File
Number of seats filled against seats reserved (Data Template)	View File

2.2 - Catering to Student Diversity

2.2.1 - The institution assesses the learning levels of the students and organizes special Programmes for advanced learners and slow learners

The institution assesses the learning levels of the students and organises special programmes for advanced and slow learners. The institute has established a mechanism to assess learning outcomes of students. During and after admission, the students are counselled to identify the best career options offered by the institution. During this process, the profile of the students, their socioeconomic backgrounds and their performance in the qualifying examination are kept in mind by the counsellor and the Admission Committee. Teachers address the required needs of slow, average and advance learners with the help of mentorship. Through mentoring, slow and advanced learners are given support and academic counselling. For advanced learners, special workshops were arranged to enhance their ICT skills and for slow learners, special Remedial classes such as English for Commercial Purpose, Translation Purpose, English as Foreign Language, and English for specific purpose and ELT and coaching in Grammar were conducted. To improve soft skills and employability skills, Finishing School classes are conducted. Interview technique and Resume preparation guidance are given to the students participating in the Job Placement Fair. Moreover, students are also informed about NEP-2020 and ABC during training sessions. Workshops are also conducted for career options after graduation.

File Description	Documents
Link for additional Information	https://uancmahilacollege.org/docs24-25/2.2.1.pdf
Upload any additional information	View File

2.2.2 - Student- Full time teacher ratio (Data for the latest completed academic year)

Number of Students	Number of Teachers
1178	28

File Description	Documents
Any additional information	View File

2.3 - Teaching- Learning Process

2.3.1 - Student centric methods, such as experiential learning, participative learning and problem solving methodologies are used for enhancing learning experiences

The college uses various student-related methods to enhance and develop learning experience of the students. Experiential Learning: field-based projects are part of syllabus in few subjects and study tours and industry visits. The college encourages students for trekking and adventure programmes arranged by Gujarat University or Government agencies. The College encourages and practices participatory learning, e.g., classroom presentations through oral presentation and PPTs, group discussions, project works, assignments, tests, interactive talks and students' seminars. Students represent various committees and are assigned responsibilities for various curricular and extracurricular activities. These develop leadership and team qualities. On Teachers' Day, General Secretaries become Principal and Vice-Principal and students take on the role of teachers. Students are encouraged to participate in various activities like NCC, NSS, Sports, Youth Festival, etc. at College and University levels. Meritorious students represent Students' Council and representatives of various activities are also co-opted on the Council. Through mentorship, counselling is given in class and at individual levels. CWDC guides for personal, psychological and economical problems is a student faces and for slow learners' remedial classes are arranged. Training in ICT is given for online examinations. The poor and needy students are given financial help.

File Description	Documents
Upload any additional information	View File
Link for additional information	https://uancmahilacollege.org/docs24-25/2.3.1.pdf

2.3.2 - Teachers use ICT enabled tools for effective teaching-learning process. Write description in maximum of 200 words

College faculties are encouraged to optimally use ICT infrastructure and tools for teaching-learning process. Special training programmes in various usages and tools of ICT are arranged for faculties to increase their efficiency in teaching-learning process. They are given training in Microsoft Team, Google Meet, Zoom to prepare video lectures, online quizzes, its assessment and result preparation, how to use digital interactive smart boards and other ICT tools. Students are also given training by the faculties to convert written content in pdf and to submit it through e-mail and other online platforms. Special training programmes are conducted by the faculties for the faculties. In such programmes training in using Microsoft Word, Excel and PPT, Google drive, and to use web resources is given. ICT infrastructure is enhanced to conduct online classes and examinations. Faculties use computers, laptops, Google and One Drives, digital resources, ICT facilities of library, laboratories, research centre, Inflibnet, N-List resources, storages devices Team, Zoom, Google Meet etc to conduct online classes, prepare digital content and to share them among the students. Links of online lectures are shared in WhatsApp groups.

Subject wise WhatsApp groups are formed for teaching-learning process. Learning resources are shared to the students through these groups. Also academic and administrative instructions are passed on to the students through this medium.

File Description	Documents
Upload any additional information	View File
Provide link for webpage describing the ICT enabled tools for effective teaching-learning process	https://uancmahilacollege.org/docs24-25/2.3.2%20ICT%20Facilities%20in%20College%202023-24.pdf

2.3.3 - Ratio of mentor to students for academic and other related issues (Data for the latest completed academic year)

2.3.3.1 - Number of mentors

28

File Description	Documents
Upload, number of students enrolled and full time teachers on roll.	View File
Circulars pertaining to assigning mentors to mentees	View File
mentor/mentee ratio	View File

2.4 - Teacher Profile and Quality

2.4.1 - Number of full time teachers against sanctioned posts during the year

28

File Description	Documents
Full time teachers and sanctioned posts for year (Data Template)	View File
Any additional information	View File
List of the faculty members authenticated by the Head of HEI	View File

2.4.2 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.B Superspeciality / D.Sc. / D.Litt. during the year (consider only highest degree for count)

2.4.2.1 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.C Superspeciality / D.Sc. / D.Litt. during the year

1

File Description	Documents
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Any additional information	View File
List of number of full time teachers with Ph. D. / D.M. / M.Ch./ D.N.B Super specialty / D.Sc. / D.Litt. and number of full time teachers for year(Data Template)	View File

2.4.3 - Number of years of teaching experience of full time teachers in the same institution (Data for the latest completed academic year)

2.4.3.1 - Total experience of full-time teachers

16

File Description	Documents
Any additional information	View File
List of Teachers including their PAN, designation, dept. and experience details(Data Template)	View File

2.5 - Evaluation Process and Reforms

2.5.1 - Mechanism of internal assessment is transparent and robust in terms of frequency and mode. Write description within 200 words.

The College internal assessment mechanism is transparent and fair. The College follows the norms of Gujarat University for internal, external and continuous evaluation system. Each paper consists of 100 marks. Internal/Continuous Evaluation is made through Weekly tests, Project works, Group Discussion, Assignments, Quizzes, and written exam. Internal 30 marks are divided into written exam marks 15+classroom attendance, assignments, project works, quizzes, participation in activities etc. 15 marks. Written/online exam in each paper consists of 50 marks. Marks received out of 50 are converted into 15 (50*03/10=15. Other 15 marks are divided into 5 (classroom attendance) +10 for assignments, projects, quizzes, etc. as a part of continuous evaluation system. The exam committee discusses the outcome of evaluation of written exam and continuous evaluation. From the academic Year, 2023-24 Gujarat Uni. has implemented NEP-2020. As per NEP-2020, the papers which have 4 credit, the division of internal and external marks is 50-50 and the papers which have 2 credit, the division of internal and external marks is 25-25. The college follows the criteria and evolution process set for internal marks. Written/online exam in each paper consists of 30/15 mark. Other 20/15 marks are divided into 5/10 (classroom attendance) +10 for assignments, projects, quizzes, etc. as a part of continuous evaluation system.

File Description	Documents
Any additional information	View File
Link for additional information	https://uancmahilacollege.org/docs24-25/2.5%201%20Weblink.pdf

2.5.2 - Mechanism to deal with internal examination related grievances is transparent, time- bound and efficient

Internal assessment system at the College is multilayered. For internal, external and continuous evaluation system, the College follows Gujarat University norms. With NEP-2020 at the helm, entire structure is divided into NEP-2020 syllabus and CBCS syllabus. First year students are the first batch of NEP-2020 syllabus and second and third year students learn CBCS syllabus. NEP has two different credit patterns, i.e. 4 and 2 credits. 4 credit courses have different syllabus and exam patterns and 2 credit courses have different setup. Therefore, the College keeps in mind these three different exam patterns and conducts exam accordingly. College Internal/Continuous Evaluation is made through written exam. Internal marks are divided into written exam marks + classroom attendance, assignments, project works, quizzes, participation in activities etc. After assessment of written exam and marks obtained through written exam, each faculty submits results to admin office. The exam committee discusses outcome of written exam and continuous evaluation. Once results are declared, respective faculty discusses result with students and in case of any query, resolves it. For the students who missed the exam, the College arranges for Re-Test. For the evaluation process, the exam committee suggests modification as per requirement.

File Description	Documents
Any additional information	View File
Link for additional information	https://uancmahilacollege.org/docs24-25/2.5.2%20%20Weblink.pdf

2.6 - Student Performance and Learning Outcomes

2.6.1 - Teachers and students are aware of the stated Programme and course outcomes of the Programmes offered by the institution.

PO, PSO and COs of each course is prepared as and when there is any change in the curriculum. The learning objectives are communicated to the students by the concerned faculty in the beginning of each semester while discussing about the syllabus structure in the class. PO, PSO and Cos are also displayed on the College website and it is updated as when there is any change in the syllabus of any paper. IQAC and HoDs also take enough care in increasing learning capabilities and imparting professional expertise to the students. College offers UG/PG programmes under the faculties of Arts and Commerce. Generally, the university, with the help of BoS, forms the syllabi of each programme after careful discussion and communicates it to every affiliated college well before it is actually implemented. The University also uploads it on its website, which is available to all students and teachers. At the beginning of every academic semester, HoD of each department discusses the syllabus with faculties and prepares its outcomes and devise teaching plan accordingly. The college, with the help of each department, discusses and communicates these POs,

PSOs and COs to the students in their orientation programme and initial classroom lectures.

File Description	Documents
Upload any additional information	View File
Paste link for Additional information	https://uancmahilacollege.org/docs24-25/2.6.1%20Course%20Outcome.pdf
Upload COs for all courses (exemplars from Glossary)	View File

2.6.2 - Attainment of Programme outcomes and course outcomes are evaluated by the institution.

The IQAC of the College evaluates POs and COs. The assessment of POs provides us valuable inputs for further improvements and suggests our accomplishments. The College persistently tries to pursue the goals which are set by each department regarding its POs, PSOs and Cos. The College has well-established methods of evaluation, monitoring and ensuring the programme outcomes. The IQAC and Exam committee evaluate POs, PSOs and COs taking into consideration the results of the students in the semester-end examination. The IQAC analyses the college internal exams, continuous evaluations and university exam results to find out the degree of the attainment of POs, PSOs, andCOs. The pass percentage of the college exam is compared to the university pass percentage. The college regularly collects and analyses the feedback of the students, teachers, alumni and parents. The responses of these feedbacks are valuable and useful in reviewing the programme outcomes. This analysis is very much helpful in reviewing the teaching-learning methodologies and also sometimes modifying them accordingly if it is needed. In University examination results, college results are higher than university results. Enrolment data of the students to higher education and job placement is also analysed for improvement.

File Description	Documents
Upload any additional information	View File
Paste link for Additional information	https://uancmahilacollege.org/docs24-25/2.6.2%20Course%20Outcome.pdf

2.6.3 - Pass percentage of Students during the year

2.6.3.1 - Total number of final year students who passed the university examination during the year

276

File Description	Documents
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Upload list of Programmes and number of students passed and appeared in the final year examination (Data Template)	View File
Upload any additional information	View File
Paste link for the annual report	https://uancmahilacollege.org/docs24-25/2.6.3%20Weblink.pdf

2.7 - Student Satisfaction Survey

2.7.1 - Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design its own questionnaire) (results and details need to be provided as a weblink)

<https://uancmahilacollege.org/docs24-25/2.7.1%20Weblink.pdf>

RESEARCH, INNOVATIONS AND EXTENSION

3.1 - Resource Mobilization for Research

3.1.1 - Grants received from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)

3.1.1.1 - Total Grants from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)

00

File Description	Documents
Any additional information	View File
e-copies of the grant award letters for sponsored research projects /endowments	View File
List of endowments / projects with details of grants(Data Template)	View File

3.1.2 - Number of departments having Research projects funded by government and non government agencies during the year

3.1.2.1 - Number of departments having Research projects funded by government and non-government agencies during the year

00

File Description	Documents
List of research projects and funding details (Data Template)	View File
Any additional information	View File
Supporting document from Funding Agency	View File

Paste link to funding agency website	https://uancmahilacollege.org/docs24-25/3.1.2.1%20For%20Website.pdf
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3.1.3 - Number of Seminars/conferences/workshops conducted by the institution during the year

3.1.3.1 - Total number of Seminars/conferences/workshops conducted by the institution during the year

07

File Description	Documents
Report of the event	View File
Any additional information	View File
List of workshops/seminars during last 5 years (Data Template)	View File

3.2 - Research Publications and Awards

3.2.1 - Number of papers published per teacher in the Journals notified on UGC website during the year

3.2.1.1 - Number of research papers in the Journals notified on UGC website during the year

02

File Description	Documents
Any additional information	View File
List of research papers by title, author, department, name and year of publication (Data Template)	View File

3.2.2 - Number of books and chapters in edited volumes/books published and papers published in national/ international conference proceedings per teacher during the year

3.2.2.1 - Total number of books and chapters in edited volumes/books published and papers in national/ international conference proceedings during the year

01

File Description	Documents
Any additional information	View File
List books and chapters edited volumes/ books published (Data Template)	View File

3.3 - Extension Activities

3.3.1 - Extension activities are carried out in the neighborhood community, sensitizing students to social issues, for their holistic development, and impact thereof during the year

NSS, NCC, CWDC, Green Club, SAMVAD, etc. are a few of the activities where there are active student volunteers participation. They organize extension and outreach programmes

aiming at the greater outreach of the society. National Service Scheme volunteers regularly organize awareness camps, cleanliness drive, tree plantation, outside campus cleanliness and other such activities. Green Club attempts to create awareness to its volunteers regarding rational use of electricity and measures to decrease use of energy consumption through various measures. This Club undertakes energy audit of the college in-line with government prescribed guidelines. SAMVAD sensitizes students about social issues and historically significant events by conducting creative writing and other programmes. Most of these activities and programmes are based on social concerns. Student volunteers' intensive participation in various programmes help them convert into good citizens. They become ever ready to serve the society as and when required. Our institute provides a wide platform to the students to celebrate various days - Gandhi Jayanti, Teacher's Day, Youth Day, National Voter's Day, International Women's Day, World Yoga Day, Celebration of various Literary Personalities' Birth Anniversaries, etc. The motto of our Trust is : "Kar Bhala Hoga Bhala" (Do good, good will come to you).

File Description	Documents
Paste link for additional information	https://uancmahilacollege.org/docs24-25/3.3.1%20For%20Website.pdf
Upload any additional information	View File

3.3.2 - Number of awards and recognitions received for extension activities from government / government recognized bodies during the year

3.3.2.1 - Total number of awards and recognition received for extension activities from Government/ government recognized bodies during the year

03

File Description	Documents
Any additional information	View File
Number of awards for extension activities in last 5 year(Data Template)	View File
e-copy of the award letters	View File

3.3.3 - Number of extension and outreach programs conducted by the institution through NSS/NCC/Red cross/YRC etc., (including the programmes such as Swachh Bharat, AIDS awareness, Gender issues etc. and/or those organized in collaboration with industry, community and NGOs) during the year

3.3.3.1 - Number of extension and outreach Programs conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the year

29

File Description	Documents
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Reports of the event organized	View File
Any additional information	View File
Number of extension and outreach Programmes conducted with industry, community etc for the last year (Data Template)	View File

3.3.4 - Number of students participating in extension activities at 3.3.3. above during the year

3.3.4.1 - Total number of Students participating in extension activities conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the year

1591

File Description	Documents
Report of the event	View File
Any additional information	View File
Number of students participating in extension activities with Govt. or NGO etc (Data Template)	View File

3.4 - Collaboration

3.4.1 - The Institution has several collaborations/linkages for Faculty exchange, Student exchange, Internship, Field trip, On-the- job training, research etc during the year

05

File Description	Documents
e-copies of linkage related Document	View File
Details of linkages with institutions/industries for internship (Data Template)	View File
Any additional information	View File

3.4.2 - Number of functional MoUs with national and international institutions, universities, industries, corporate houses etc. during the year

3.4.2.1 - Number of functional MoUs with Institutions of national, international importance, other universities, industries, corporate houses etc. during the year

03

File Description	Documents
e-Copies of the MoUs with institution./ industry/corporate houses	View File
Any additional information	View File

Details of functional MoUs with institutions of national, international importance, other universities etc during the year

[View File](#)

INFRASTRUCTURE AND LEARNING RESOURCES

4.1 - Physical Facilities

4.1.1 - The Institution has adequate infrastructure and physical facilities for teaching-learning. viz., classrooms, laboratories, computing equipment etc.

Our college has set-up enough physical and infrastructural facilities to cope with teaching and learning. This is exemplified through physical facilities, viz. labs like air-conditioned Computer, Psychology and Geography enabled with GPS equipment, instruments like Binocular, Weather and Survey, Paposheet, etc. One Library, One Commerce Tally-cum-Research room having ICT equipments, 22 classrooms and One large air-conditioned auditorium. Principal and IQAC/NAAC/RUSA offices are air-conditioned. Important activities like NSS, NCC, CWDC, Skill Development Centre, Examination and Administration have separate workspaces. For indoor sports activities, sports-room has 2 treadmills, 2 exercise cycles, table-tennis, carrom board, chess, etc. Outdoor sports activities are organized in open ground. There are storerooms, cupboards, staffroom, ladies room, Seminar Room, large size canteen, wheel-chair, ramp, luggage trolley, notice boards and well-equipped library with separate sections for students and teachers. Projectors and screens help classroom teaching. There are sufficient benches, chairs and tables in every classroom. There is rainwater harvesting tank. Entire college premise is covered with wifi and cabled internet connection. The college has CCTV system. The Institute has ample ICT equipment and is protected with fire safety system. There is parking facility for students and staff, transportation facility for students, well-maintained gardens and garbage collection facility.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	https://uancmahilacollege.org/docs24-25/4.1.1%20web%20link.pdf

4.1.2 - The Institution has adequate facilities for cultural activities, sports, games (indoor, outdoor), gymnasium, yoga centre etc.

The college is thriving with activities like cultural, sports, indoor-outdoor games, gymnasium, yoga center, etc. owing to facilities created and nurtured here.

Sports-Room: The College has a separate sport-room for indoor games sizing 31 ft x 25 ft area, since 2001. There are 3 Carrom Boards, 4 Chess Boards, 1 Boxing kit, 4 Volleyballs, 1 Volleyball net, 4 Handballs, 1 Handball net, 1 Table-Tennis Table, 2 Trade Mills, 3 Exercise Cycles, 20 Judo-mats, 3 Judo-kits, 1 Electronics weighing scale, 1 Cricket-kit and 1 First-Aid Box. Students and staff use in their leisure time. Outdoor sports ground covers 58 x

54 meter area. Kabaddi and Kho-Kho are played regularly. Coaching and practice is provided in Handball, Cricket, Wrestling and Volleyball at nearby Sports Authority of India campus. College Sports-Day is celebrated with many indoor & outdoor games. Students participate in University Athletics meet, other sports competitions and win prizes. International Yoga Day is celebrated on 21st June every year wherein all staff members and students participate.

Cultural Activities: Since 2000, there is a large multi-media air-conditioned auditorium sizing 915x1503 ft with sitting capacity 1200 people. Annual cultural programme - 'Kalshor' - is arranged. Cultural committee conducts indoor/outdoor activities.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	https://uancmahilacollege.org/docs24-25/4.1.2%20web%20link.pdf

4.1.3 - Number of classrooms and seminar halls with ICT- enabled facilities such as smart class, LMS, etc.

17

4.1.3.1 - Number of classrooms and seminar halls with ICT facilities

17

File Description	Documents
Upload any additional information	View File
Paste link for additional information	https://uancmahilacollege.org/docs24-25/4.1.3%20ICT%20Facilities.pdf
Upload Number of classrooms and seminar halls with ICT enabled facilities (Data Template)	View File

4.1.4 - Expenditure, excluding salary for infrastructure augmentation during the year (INR in Lakhs)

4.1.4.1 - Expenditure for infrastructure augmentation, excluding salary during the year (INR in lakhs)

4969122

File Description	Documents
Upload any additional information	View File
Upload audited utilization statements	View File

Upload Details of budget allocation, excluding salary during the year (Data Template)	View File
4.2 - Library as a Learning Resource	
4.2.1 - Library is automated using Integrated Library Management System (ILMS)	
<p>The college library is technologically superior having SOUL 3.0 with OPAC, barcode printer, barcode reader, KSmart RFID-LIBSYS, 27computers, internet, LCD etc. services, facilities and activities of the entire library is computerized and automated due to implementation of SOUL 3.0 software. For issuance of books, barcode system is implemented. This system provides OPAC - "Online Public Access Catalogue" facility in 3 computers. Since 2018, the library is equipped with the latest RFID technology. This technology has enhanced the library security system. Issuance and returning of books facilities have become speedier and smoother. RFID tags are security devices and they have replaced traditional electromagnetic security strip. All the books in the library are adorned with RFID tags. Not only books, but membership cards also are enabled with RFID tags. More than one item can be checked out or checked in at the same time, which saves time of library employees and users. RFID improves library workflow as well as user service.</p>	
File Description	Documents
Upload any additional information	View File
Paste link for Additional Information	https://uancmahilacollege.org/docs24-25/4.2.1%20Lib%20Automation%20ILMS.pdf
4.2.2 - The institution has subscription for the following e-resources e-journals e-ShodhSindhu Shodhganga Membership e-books Databases Remote access toe-resources	A. Any 4 or more of the above
File Description	Documents
Upload any additional information	View File
Details of subscriptions like e-journals, e-ShodhSindhu, Shodhganga Membership etc (Data Template)	View File
4.2.3 - Expenditure for purchase of books/e-books and subscription to journals/e-journals during the year (INR in Lakhs)	
4.2.3.1 - Annual expenditure of purchase of books/e-books and subscription to journals/e-journals during the year (INR in Lakhs)	
57847	

File Description	Documents
Any additional information	View File
Audited statements of accounts	View File
Details of annual expenditure for purchase of books/e-books and journals/e-journals during the year (Data Template)	View File

4.2.4 - Number per day usage of library by teachers and students (foot falls and login data for online access) (Data for the latest completed academic year)

4.2.4.1 - Number of teachers and students using library per day over last one year

69

File Description	Documents
Any additional information	View File
Details of library usage by teachers and students	View File

4.3 - IT Infrastructure

4.3.1 - Institution frequently updates its IT facilities including Wi-Fi

IT resources and infrastructure are now integral part of teaching-learning process in modern academic era. The institution has very sound IT integrated infrastructure, essential for quality education, to address modern teaching-learning curricula. Various administrative processes are made user-friendly, efficient, quick and transparent owing to integration of IT. Admission, examination, accounting through TALLY are just a few examples. IT facilities include computers, printers, barcode scanner, photostat machine, LAN, CCTV cameras, Wi-Fi internet, etc. are part of Administrative Office. The college has implemented ERP system in Finance and Accounts, Admission and Examination. Computer Laboratory is equipped with latest IT facilities. College Library has library management software SOUL 3.0. The college is member of INFLIBNET N-List consortium which provides access to a plethora of resources. The entire building has hi-speed 50 MBPS Wi-Fi and cabled connections. Links to Video Lecturers, Quizzes and E-Content are provided to students. The college website is user-friendly and informative. Classes have projectors and interactive boards. Faculties deliver lectures using PPT. IT maintenance and technical support is provided by computer professor of the college and IT Department of Kadi Sarva Vishwavidyalaya, Gandhinagar.

File Description	Documents
Upload any additional information	View File

Paste link for additional information	https://uancmahilacollege.org/docs24-25/4.3.1%20ICT%20Fasilities.pdf
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4.3.2 - Number of Computers

70

File Description	Documents
Upload any additional information	View File
Student - computer ratio	View File

4.3.3 - Bandwidth of internet connection in the Institution

A. \geq 50MBPS

File Description	Documents
Upload any additional Information	View File
Details of available bandwidth of internet connection in the Institution	View File

4.4 - Maintenance of Campus Infrastructure

4.4.1 - Expenditure incurred on maintenance of infrastructure (physical and academic support facilities) excluding salary component during the year (INR in Lakhs)

4.4.1.1 - Expenditure incurred on maintenance of infrastructure (physical facilities and academic support facilities) excluding salary component during the year (INR in lakhs)

4969122

File Description	Documents
Upload any additional information	View File
Audited statements of accounts.	View File
Details about assigned budget and expenditure on physical facilities and academic support facilities (Data Templates)	View File

4.4.2 - There are established systems and procedures for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc.

The college facilities like physical, academic and support facilities are maintained and utilized with a meticulous system and procedure. Classrooms, laboratories, library, sports room, ICT facilities, etc are some of the facilities. Committees like IQAC, RUSA, Purchase etc. are enabled with required support system to supervise smooth functioning of these facilities.

Physical Facilities: There is periodic verification of annual Stock and allocation of adequate budget for annual maintenance of college by Infrastructure Maintenance and IQAC Committees, headed

by the Principal. Infrastructure maintenance is done by support staff. There is regular maintenance and repair of physical infrastructure such as painting, roof maintenance, repairing and replacement of windows, doors, furniture, tube lights, fans, fire safety system etc. Students and staff members draw attention for maintenance. ICT Dept., KSV and Computer Professor of the college support ICT support. The college has comprehensive IT procedure regarding data and network security. To minimize e-waste, computers are serviced and reused as far as possible. E-waste is disposed of following SOP. Website is regularly updated. AC, Water Purifiers, water-tanks, fire-safely, plumbing and drainage maintenance are done by technicians. All classrooms, seminar hall, auditorium, staffroom, Principal's and administrative offices, library, etc. are maintained regularly.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	https://uancmahilacollege.org/docs24-25/4.4.2%20Maintenance.pdf

STUDENT SUPPORT AND PROGRESSION

5.1 - Student Support

5.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

5.1.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

397

File Description	Documents
Upload self attested letter with the list of students sanctioned scholarship	View File
Upload any additional information	View File
Number of students benefited by scholarships and free ships provided by the Government during the year (Data Template)	View File

5.1.2 - Number of students benefitted by scholarships, free ships etc. provided by the institution / non- government agencies during the year

5.1.2.1 - Total number of students benefited by scholarships, free ships, etc provided by the institution / non- government agencies during the year

8

File Description	Documents
Upload any additional information	View File

Number of students benefited by scholarships and free ships institution / non-government agencies in last 5 years (Date Template)	View File
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<p>5.1.3 - Capacity building and skills enhancement initiatives taken by the institution include the following: Soft skills Language and communication skills Life skills (Yoga, physical fitness, health and hygiene) ICT/computing skills</p>	A. All of the above
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File Description	Documents
Link to institutional website	https://uancmahilacollege.org/docs24-25/5.1.3%20Activities%20For%20Website.pdf
Any additional information	View File
Details of capability building and skills enhancement initiatives (Data Template)	View File

5.1.4 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year

1696

5.1.4.1 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year

1371

File Description	Documents
Any additional information	View File
Number of students benefited by guidance for competitive examinations and career counseling during the year (Data Template)	View File

<p>5.1.5 - The Institution has a transparent mechanism for timely redressal of student grievances including sexual harassment and ragging cases Implementation of guidelines of statutory/regulatory bodies Organization wide awareness and undertakings on policies with zero tolerance Mechanisms for submission of online/offline students' grievances Timely redressal of the grievances through appropriate committees</p>	A. All of the above
--	---------------------

File Description	Documents
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Minutes of the meetings of student redressal committee, prevention of sexual harassment committee and Anti Ragging committee	View File
Upload any additional information	View File
Details of student grievances including sexual harassment and ragging cases	View File

5.2 - Student Progression

5.2.1 - Number of placement of outgoing students during the year

5.2.1.1 - Number of outgoing students placed during the year

8

File Description	Documents
Self-attested list of students placed	View File
Upload any additional information	View File

5.2.2 - Number of students progressing to higher education during the year

5.2.2.1 - Number of outgoing student progression to higher education

76

File Description	Documents
Upload supporting data for student/alumni	View File
Any additional information	View File
Details of student progression to higher education	View File

5.2.3 - Number of students qualifying in state/national/ international level examinations during the year (eg: JAM/CLAT/GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/State government examinations)

5.2.3.1 - Number of students qualifying in state/ national/ international level examinations (eg: JAM/CLAT/NET/ SLET/ GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/ State government examinations) during the year

94

File Description	Documents
Upload supporting data for the same	View File
Any additional information	View File

5.3 - Student Participation and Activities

5.3.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national / international level (award for a team event should be counted as one) during the year

5.3.1.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/ national / international level (award for a team event should be counted as one) during the year.

18

File Description	Documents
e-copies of award letters and certificates	View File
Any additional information	View File
Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national/international level (During the year) (Data Template)	View File

5.3.2 - Institution facilitates students' representation and engagement in various administrative, co-curricular and extracurricular activities (student council/ students representation on various bodies as per established processes and norms)

The college has active Student Council functioning in accordance with rules laid by Gujarat University. Students standing leading the merit list in FY to TY in both, Commerce and Arts faculties, and in MA are nominated on this Council. Highest scoring students of TYBA and TYBCOM are nominated as General Secretary in Arts and Commerce subjects. One active student each from sports, cultural, NSS and NCC activities are nominated on Council allotting them activity-specific portfolios. Students' Council is involved in various academic, administrative, co & extracurricular activities and extension activities of college. Monthly meeting of this Council is organized where various student related issues are discussed. Senior student of NCC is led to supervise parades. On Teacher's Day, highest scoring GS becomes Principal and second highest becomes Vice-Principal. At the end of each academic year, Best Student and Best Reader Awards are given from Art and Commerce streams separately. Annual Day Celebration and College Kalshor programmes are also arranged with active participation of Students' Council. Student volunteers of Green Club help in conducting Green Audit of the college. The College thus adopts policy for dynamic participation of students in various academic, cultural and administrative bodies/committees and other day-to-day activities.

File Description	Documents
Paste link for additional information	https://uancmahilacollege.org/docs24-25/5.3.2%20Student%20Representation.pdf
Upload any additional information	View File

5.3.3 - Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other

institutions)**5.3.3.1 - Number of sports and cultural events/competitions in which students of the Institution participated during the year**

38

File Description	Documents
Report of the event	View File
Upload any additional information	View File
Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions (Data Template)	View File

5.4 - Alumni Engagement**5.4.1 - There is a registered Alumni Association that contributes significantly to the development of the institution through financial and/or other support services**

'Poorva' is the name of the college alumni association which is active since 2005. 'Poorva' organizes activities following guidelines decided by the college. Students studying in third year are registered in this Association. There is an on-line registration system for alumni students for registration. 'Poorva' activities consist of registration process, get-together of alumni, meeting of the alumni, motivational speeches and career guidance by alumni for present students, etc. Every year, in the orientation and prize distribution programmes, alumni are invited who share their experiences in the road map of their careers. They also provide valuable inputs regarding new challenges in placement markets and skill sets required. They are invited as visiting faculties and administrative staff members as and when required. They are also invited to help in cultural, academic, NCC, NSS, Sports, Career Counselling and Self Employment activities. Whatsapp group of alumni is created and updates regarding job advertisements, vacancies and other useful information are shared among this group. This year Ms. Priyanka Jani, Ms. Nisha Vaghela, etc. took lectures in various subjects. One active alumni student is placed in IQAC committee. Google form is created for alumni registration.

File Description	Documents
Paste link for additional information	https://uancmahilacollege.org/docs24-25/5.4.1%20Alumni.pdf
Upload any additional information	View File

5.4.2 - Alumni contribution during the year (INR in Lakhs)

E. <1Lakhs

File Description	Documents
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Upload any additional information

[View File](#)**GOVERNANCE, LEADERSHIP AND MANAGEMENT****6.1 - Institutional Vision and Leadership**

6.1.1 - The governance of the institution is reflective of and in tune with the vision and mission of the institution

Vision: To attain social upliftment by empowering women through value-based education. **Mission:** To aspire young female students to grow up to enlighten the world around them through education. To adapt to changes in higher education; To cultivate professional attitude, competencies and skills through ICT; To motivate students for preservance of regional arts, cultures and languages; To participate in extension activities by extending skills of faculties and students to the community; To organize skill development and entrepreneurship courses to make students employable and self-employed; To create academic and research conducive environment for teachers and students for quality research. The College is headed by the Principal. IQAC Coordinator, Committee and Departmental Heads are involved in coordinating the functions of the college. Various committees comprising of members of teaching and non-teaching faculties and students are involved in planning and implementing curricular and co-curricular activities and administrative functions of the Institution. The heads of departments and Prof-in-charge, Coordinators of various committees are authorised to plan out activities suitable to the Vision of the college. The Management encourages and supports at all levels. An environment of equity and democracy is set up to conduct institution in smooth and satisfactory manner.

File Description

Documents

Paste link for additional information

<https://uancmahilacollege.org/vision.php>

Upload any additional information

[View File](#)

6.1.2 - The effective leadership is visible in various institutional practices such as decentralization and participative management.

The college Management beleives in decentralization and participative management and all administarative and academic activities are arranged thus. . The college conducts its routine administration with well-founded mechanism of division of work and inter-departmental coordination. Administrative and teaching faculties are actively involved in preparing various action plans. The final decision-taking authority in all policy matters is vested with the Principal and the Management. Inputs are discussed in regular meetings of the Principal, IQAC and heads of various committees. Similarly, for non-teaching staff, Head Clerk decides on routine matters. The AccountSection operats account matters pertaining to college. The Principal decides policy matters and strategies. The college promotes participative management culture and concerned stakeholders are involved in the decision-making

process. All stakeholders are involved in the planning and implementation of different academic and administrative activities. The Management encourages to present a report of activities undertaken and to plan for future actions. Moreover, IQAC involves faculty members and office staff in NAAC accreditation process. Vision, Mission and Objectives of the college are known to all the employees and other stakeholders. Departmental and Staff Meetings are held regularly for the coordination of the Departmental work and college activities.

File Description	Documents
Paste link for additional information	https://www.uancmahilacollege.org/vision.php
Upload any additional information	View File

6.2 - Strategy Development and Deployment

6.2.1 - The institutional Strategic/ perspective plan is effectively deployed

Out of six identified strategic plans to implement between in academic year 2023-24 the institute has focussed on the upgradation on the ICT facilities of the college as well as remaining construction and renovation work. . As many of the students do not have computers and laptops at home, the college has conducted ICT workshops for the students and they were given training in email, MS Office, website surfing, Google Drive, to convert documents in pdf, etc. through ICT facilities and computer lab of the college. Internet facilities upgraded under NA-MO Wi-Fi grant. Training workshops regarding ICT use for Data Management were also conducted for the faculties as well. The library has computerized its services and activities with the fully implementation of SOUL 2.0 software and follows the barcode system for issuing books. It also provides OPAC - in 3 Computers. Full implementation of RFID has enhanced the security system of the library while ensuring faster issue and return of books. It acts as a security device, taking the place of the traditional electromagnetic security strip. In order to enhance employability skills of the students, Finishing School classes were conducted. College participated in the Job Fair and four student

File Description	Documents
Strategic Plan and deployment documents on the website	View File
Paste link for additional information	https://uancmahilacollege.org/docs24-25/6.2.1%20Final.pdf
Upload any additional information	View File

6.2.2 - The functioning of the institutional bodies is effective and efficient as visible from policies, administrative setup, appointment and service rules, procedures, etc.

Sarva Vidyalaya Kelvani Mandal is reputed and philanthropic Trust which manages this Institution. Header by Hon. Vallabhbai Patel, the college Governing Body consists of reputed people in the field of social service, education and business. The Management frequently holds meeting with all the constituent and affiliated institutions. The Principal of the institute liaises between staff, students and the Management for routine college matters. Principal is the chief executive officer and is responsible for managing all academic and administrative tasks. IQAC ensures the planning and implementation of quality measures. The HODs lead the academic works of the respective departments. At the beginning of every academic year, the Principal, along with IQAC, constitutes various committees for smooth and effective functioning of all activities. Following norms of UGC, Gujarat Government and Gujarat University, the recruitment of teaching and non-teaching staff is carried out. Service, promotion to higher scales and leave rules are applicable to teaching and non-teaching staff of UGC, State Government and Gujarat University. The academic calendar and the working hours for teaching and non-teaching staff are followed as per the guideline of UGC and The Education Department of the State Government.

File Description	Documents
Paste link for additional information	https://financedepartment.gujarat.gov.in/rules.html
Link to Organogram of the Institution webpage	https://uancmahilacollege.org/docs24-25/6.1.2.pdf
Upload any additional information	View File

6.2.3 - Implementation of e-governance in areas of operation Administration Finance and Accounts Student Admission and Support Examination

A. All of the above

File Description	Documents
ERP (Enterprise Resource Planning) Document	View File
Screen shots of user interfaces	View File
Any additional information	View File
Details of implementation of e-governance in areas of operation, Administration etc (Data Template)	View File

6.3 - Faculty Empowerment Strategies

6.3.1 - The institution has effective welfare measures for teaching and non- teaching staff

The Institution has established very effective system for teaching and administrative staff appraisal. For teaching staff, the focus is on the academic excellence and imparting education and other life skills among students, whereas parameters for the appraisal of administrative staff are efficiency, sincerity, punctuality, integrity, time-bound completion of tasks and satisfactory student services. For faculty appraisal, each faculty has to submit 'Daily Report' of curricular, extra curricular and administrative activities done during duty hours on daily basis. In addition, it is mandatory for every teacher to submit Self-Appraisal form at the end of academic term. It is prepared as per the norms of UGC. It records the involvement of a teacher in extracurricular and co-curricular and extension activities, seminars, FDPs, workshops, research activities etc. IQAC reviews and provides inputs on them. The administrative staff is also assessed through general views of the students and parents and teaching staff. The Principal and IQAC monitor and guide the administrative staff for a smooth functioning of administration, and arrange training programmes to update them. In feedback forms of the students, aspects related with teaching learning and administration are covered so that students feed back also work as valuable inputs to improve further.

File Description	Documents
Paste link for additional information	https://uancmahilacollege.org/docs24-25/6.3.1.pdf
Upload any additional information	View File

6.3.2 - Number of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies during the year

6.3.2.1 - Number of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies during the year

2700

File Description	Documents
Upload any additional information	View File
Details of teachers provided with financial support to attend conference, workshops etc during the year (Data Template)	View File

6.3.3 - Number of professional development /administrative training programs organized by the institution for teaching and non-teaching staff during the year

6.3.3.1 - Total number of professional development /administrative training Programmes organized by the institution for teaching and non teaching staff during the year

9

File Description	Documents
Reports of the Human Resource Development Centres (UGCASC or other relevant centres).	View File
Reports of Academic Staff College or similar centers	View File
Upload any additional information	View File
Details of professional development / administrative training Programmes organized by the University for teaching and non teaching staff (Data Template)	View File

6.3.4 - Number of teachers undergoing online/face-to-face Faculty development Programmes (FDP) during the year (Professional Development Programmes, Orientation / Induction Programmes, Refresher Course, Short Term Course etc.)

6.3.4.1 - Total number of teachers attending professional development Programmes viz., Orientation / Induction Programme, Refresher Course, Short Term Course during the year

19

File Description	Documents
IQAC report summary	View File
Reports of the Human Resource Development Centres (UGCASC or other relevant centers)	View File
Upload any additional information	View File
Details of teachers attending professional development programmes during the year (Data Template)	View File

6.3.5 - Institutions Performance Appraisal System for teaching and non- teaching staff

The Institution has established very effective system for teaching and administrative staff appraisal. For teaching staff, the focus is on the academic excellence and imparting education and other life skills among students, whereas parameters for the appraisal of administrative staff are efficiency, sincerity, punctuality, integrity, time-bound completion of tasks and satisfactory student services. For faculty appraisal, each faculty has to submit 'Daily Report' of curricular, extra curricular and administrative activities done during duty hours on daily basis. In addition, it is mandatory for every teacher to submit Self-Appraisal form at the end of academic term. It is prepared as per the norms of UGC. It records the involvement of a teacher in extracurricular and co-curricular and extension activities, seminars, FDPs, workshops, research activities etc. IQAC reviews and provides inputs on them. The administrative staff is also assessed through general views of the students and parents and teaching staff. The Principal and

IQAC monitorand guide the administrative staff for a smooth functioning of administration, and arrangetraining programmes to update them. In feedback forms of the students, aspects related with teaching learning and administration are covered so that students feed back also work as valuable inputs to improve further

File Description	Documents
Paste link for additional information	https://uancmahilacollege.org/docs24-25/6.3.5%20Web%20Appraisal%20Formes%20Merged.pdf
Upload any additional information	View File

6.4 - Financial Management and Resource Mobilization

6.4.1 - Institution conducts internal and external financial audits regularly Enumerate the various internal and external financial audits carried out during the year with the mechanism for settling audit objections within a maximum of 200 words

In internal and external financial audits, the college is very punctual. College accounts are updated on daily bases. The Principal and the Accountant jointly verifyand scrutinizeaccounts data on weekly basis. Directives from Higher Education Department, UGC and the Management are followed strictly. Reconciliation of accounts with the bank is also done to maintain accuracy of cash and credit. The internal and external auditing of the college is carried out by the auditing firm - Patel Mankad and Co. It carries out the quarterly internal audit of the accounts on regular basis as per the arrangement of the Management. The Government audit is also conducted by the Commissionerate of Higher Education, Government of Gujarat. The audit team of the government visits the college every year and inspects all the files relating to financial matters of all the schemes that the college has availed of. Audit of the UGC grants sanctioned and utilized by the college is also done by the external auditor and statements of account are submitted to the UGC. The college receives the certified copy of the audited accounts from the external auditor. So far no errors are found in the audits

File Description	Documents
Paste link for additional information	https://uancmahilacollege.org/docs24-25/6.4.1.pdf
Upload any additional information	View File

6.4.2 - Funds / Grants received from non-government bodies, individuals, philanthropers during the year (not covered in Criterion III)

6.4.2.1 - Total Grants received from non-government bodies, individuals, Philanthropers during the year (INR in Lakhs)

420853

File Description	Documents
Annual statements of accounts	View File
Any additional information	View File
Details of Funds / Grants received from of the non-government bodies, individuals, Philanthropers during the year (Data Template)	View File

6.4.3 - Institutional strategies for mobilization of funds and the optimal utilization of resources

The Institute receives grants from UGC, KCG, the Management, State Government, philanthropies, faculties, alumni and donations from various sources. UGC grants under various schemes are availed through State Government and UGC. Fees from students are utilized and monitored by the Principal, the Management, Accountant & various concerned committees. This college is Grant in-Aid institution and hence the State Government provides salary to the staff. The Government also provides building maintenance grant. The Institution has received grants from UGC under various schemes like College Development Grant, Additional Grant, Merged Scheme grant, CPE phase I and II grants. State Government grants are RUSA, Namo-wi-fi, Placement Fair, Finishing School etc. These grants can only be utilised for its specific purpose. The Management provides grants for smooth functioning of Academic and Administrative activities. Grants are utilised under specific heads as per the policy and procedure for resource mobilization decided by the College and Management. The Purchase Committee decides the purchase policy and procedure by inviting minimum of three quotations. Moreover, the College uses GEM Portal for various purchases. Every payment is supported by bill/voucher. Budget is prepared to envisage future income and expenditure. On payment, cheques signatures of the Principal and the Chairman are required.

File Description	Documents
Paste link for additional information	https://uanmahilacollege.org/docs24-25/6.4.3.pdf
Upload any additional information	View File

6.5 - Internal Quality Assurance System

6.5.1 - Internal Quality Assurance Cell (IQAC) has contributed significantly for institutionalizing the quality assurance strategies and processes

1. Conducted NEP-2020 awareness for students as well as students. Aspects like NEP-2020 policy draft, syllabus and credit structures, Academic Bank of Credit, etc were discussed. Awareness programmes for students and faculties for ABC Id, DiGi Locker, SWAYAM and other on-line platforms were organized. ABC ID of all the students were created.

2. Conducted Green and Energy Audit of the college through guidance of Nisarg Community Science Centre, Gandhinagar recognized by Gujarat Council on Science and Technology, Government of Gujarat, Gandhinagar. Organized number of programmes to sensitize students about environmental issues. Also organized programmes under SAMVAD activities to encourage students to write creatively and for creative self-expression.

3. Signed MoUs with S. D. Arts and Shah B. R. Commerce College, Mansa, Samarpan Arts and Commerce College, Gandhinagar and LMN Arts College, Dahegam for faculty and student exchange programmes and for IQAC interactions. For the benefit of students, on-line quizzes were conducted among colleges under MoU. Even for viva-voce exam under NEP-2020 syllabus, external experts were invited from colleges under MoU. Similarly, faculties of this college also provided expertise as external examiner in these colleges.

4. In order to bridge gap between industry and academia, encouraged departments to organized academic, industrial and field visits.

5. Conducted a number of short term certificate courses, workshops, seminars, training programmes for students skill enhancement, career counseling and ICT training. Also conducted programmes to train students into start-up and innovation. Also organized various programmes related to preservation of human values, ethics, culture, heritage and integration of Indian Knowledge System.

File Description	Documents
Paste link for additional information	https://uancmahilacollege.org/docs24-25/6.5.1.pdf
Upload any additional information	View File

6.5.2 - The institution reviews its teaching learning process, structures & methodologies of operations and learning outcomes at periodic intervals through IQAC set up as per norms and recorded the incremental improvement in various activities

The college reviews its teaching and learning process and takes up numerous incremental initiatives. To develop soft skills and employability skills of the students, the institute run Finishing School classes. Under RUSA 2.0 grant, the entire building is renovated, and a canteen, two classrooms and four new ladies' toilets are constructed. ICT infrastructure has been upgraded to meet the new challenges arose in teaching-learning process under in the post-Covis era. The institute reviewed its teaching-learning process and implemented hybrid learning mode. To enhance ICT skills of faculties and admin staff, ICT training programmes were conducted. Faculties prepared video lectures, Google quizzes and e-content and shared among students on WhatsApp. Interactive digital smart boards are installed and WIFI is upgraded. In the first cycle of NAAC, the institute received B++, in the second A with 3.21 points, in the third A with 3.32 points. On 15 February,

2017 institute is awarded with A grade - 3.25 points in AAA by KCG. The college has signed MoU with Mansa and Samarpan colleges for faculty and student exchange and knowledge sharing activities. Remedial classes and other workshops were conducted on regular basis. Review meeting is arranged at the end of every month.

File Description	Documents
Paste link for additional information	https://uancmahilacollege.org/docs24-25/6.5.2.pdf
Upload any additional information	View File

6.5.3 - Quality assurance initiatives of the institution include: Regular meeting of Internal Quality Assurance Cell (IQAC); Feedback collected, analyzed and used for improvements Collaborative quality initiatives with other institution(s) Participation in NIRF any other quality audit recognized by state, national or international agencies (ISO Certification, NBA)

B. Any 3 of the above

File Description	Documents
Paste web link of Annual reports of Institution	https://uancmahilacollege.org/docs24-25/6.5.3%20Annual%20Report.pdf
Upload e-copies of the accreditations and certifications	View File
Upload any additional information	View File
Upload details of Quality assurance initiatives of the institution (Data Template)	View File

INSTITUTIONAL VALUES AND BEST PRACTICES

7.1 - Institutional Values and Social Responsibilities

7.1.1 - Measures initiated by the Institution for the promotion of gender equity during the year

Statutory and regulatory bodies provide guidelines to the Institute for promotion of gender equity, and also for preventing anti-ragging and sexual harassment of women. Zero tolerance policy for sexual discrimination and harassment is shown by the Institute. With the CWDC committee or in a complaint box, verbally or orally, students are free to raise grievances. Committees like CWDC, Code of Conduct, Discipline, Anti-Ragging, Prevention of Sexual Harassment, Minority and Reserved Category Welfare, RTI Committee and Student Council solve grievances of students, if any. Students are counseled. A police personnel is a member of the

college IQAC committee. On every floor, there is a ladies toilet. An exclusive ladies room is also available. There is a separate toilet for female staff. CCTV cameras are installed. Every entrance campus gate has male and female security guards. The college entrance is guarded by a separate security guard. A visitor has to register his/her details in the register at the college entry gate before entering into college. A separate girls' hostel on the campus accommodates college students. The entire staff of the college takes care of the safety and security of girl students.

File Description	Documents
Annual gender sensitization action plan	https://uancmahilacollege.org/docs24-25/7.1.1%20Web%20Annual%20Gender.pdf
Specific facilities provided for women in terms of: a. Safety and security b. Counseling c. Common Rooms d. Day care center for young children e. Any other relevant information	https://uancmahilacollege.org/docs24-25/7.1.1%20Web%20Specific%20Facilities.pdf

7.1.2 - The Institution has facilities for alternate sources of energy and energy conservation measures Solar energy Biogas plant Wheeling to the Grid Sensor-based energy conservation Use of LED bulbs/ power efficient equipment

D. Any 1 of the above

File Description	Documents
Geo tagged Photographs	View File
Any other relevant information	View File

7.1.3 - Describe the facilities in the Institution for the management of the following types of degradable and non-degradable waste (within 200 words) Solid waste management Liquid waste management Biomedical waste management E-waste management Waste recycling system Hazardous chemicals and radioactive waste management

Every room of the college has dustbins. In every lobby of every floor and canteen, there are large dustbins placed. Classrooms are cleaned regularly. Garbage is collected into two large dustbins - Green for liquid and biodegradable waste and Blue for dry garbage. These dustbins are provided by the local civic authority. Their garbage collection van picks up dry and wet garbage separately every day.

Liquid Waste Management: There is a well-laid underground drainage system in the entire campus. This drain is connected with the GMC underground drainage system which is emptied into the central

sewage processing system. The processed water is reused for farming purposes.

E-Waste Management: Institute tries to reuse electronic equipment after repair, but when they become non-functional, they become e-waste. The Institute has prepared a policy to discard this e-waste. Such e-waste is sold to the E-Waste management agency and the Dead Stock register is also maintained.

File Description	Documents
Relevant documents like agreements/MoUs with Government and other approved agencies	View File
Geo tagged photographs of the facilities	https://uancmahilacollege.org/docs24-25/7.1.3%20Web%20Link%20Geotage%20Photo.pdf
Any other relevant information	View File

7.1.4 - Water conservation facilities available in the Institution: Rain water harvesting Bore well /Open well recharge Construction of tanks and bunds Waste water recycling Maintenance of water bodies and distribution system in the campus

A. Any 4 or all of the above

File Description	Documents
Geo tagged photographs / videos of the facilities	View File
Any other relevant information	View File

7.1.5 - Green campus initiatives include

7.1.5.1 - The institutional initiatives for greening the campus are as follows:

1. Restricted entry of automobiles
2. Use of Bicycles/ Battery powered vehicles
3. Pedestrian Friendly pathways
4. Ban on use of Plastic
5. landscaping with trees and plants

A. Any 4 or All of the above

File Description	Documents
Geo tagged photos / videos of the facilities	View File
Any other relevant documents	View File

7.1.6 - Quality audits on environment and energy are regularly undertaken by the institution

7.1.6.1 - The institutional environment and energy initiatives are confirmed through the following 1.Green audit 2. Energy audit 3.Environment audit 4.Clean and green campus recognitions/awards 5. Beyond the campus environmental promotional activities

C. Any 2 of the above

File Description	Documents
Reports on environment and energy audits submitted by the auditing agency	View File
Certification by the auditing agency	View File
Certificates of the awards received	View File
Any other relevant information	View File

7.1.7 - The Institution has disabled-friendly, barrier free environment Built environment with ramps/lifts for easy access to classrooms. Disabled-friendly washrooms Signage including tactile path, lights, display boards and signposts Assistive technology and facilities for persons with disabilities (Divyangjan) accessible website, screen-reading software, mechanized equipment 5. Provision for enquiry and information : Human assistance, reader, scribe, soft copies of reading material, screen reading

A. Any 4 or all of the above

File Description	Documents
Geo tagged photographs / videos of the facilities	View File
Policy documents and information brochures on the support to be provided	View File
Details of the Software procured for providing the assistance	View File
Any other relevant information	View File

7.1.8 - Describe the Institutional efforts/initiatives in providing an inclusive environment i.e., tolerance and harmony towards cultural, regional, linguistic, communal socioeconomic and other diversities (within 200 words).

A philanthropic management with the motto of "Kar Bhala, Hoga Bhala" - Do good, good will come to you - manages our Institution. Through various activities for inculcating values of tolerance and harmony for cultural diversities, the Institution has imbibed this motto. Admission process in this Institution is centralized at the University level through a portal and is merit-based, incorporating all categories of students. Institution firmly believes in equality of all cultures and traditions. This is clearly evident through the presence of students hailing from

various castes, religions and regions, who study without any discrimination. Irrespective of caste, creed, religion, region, etc., the college encourages students to participate in various activities while providing equal opportunities to all. Sense of unity, discipline, harmony, tolerance and social service among students are inculcated through NSS and NCC. Anti-Ragging cell and other such committees play a pro-active part in maintaining tolerance and harmony among students. For maintaining harmony in the college, cells like Grievances Redressal and Prevention of Sexual Harassment are formed to address grievances among students. Celebrations of days of eminent personalities, National and religious festivals are arranged to provide for an inclusive environment among students.

File Description	Documents
Supporting documents on the information provided (as reflected in the administrative and academic activities of the Institution)	View File
Any other relevant information	View File

7.1.9 - Sensitization of students and employees of the Institution to the constitutional obligations: values, rights, duties and responsibilities of citizens

To sensitize students and employees to the Constitutional obligation: Values, Rights, Duties and Responsibilities of citizens, the Institution adopts various initiatives through organizing activities. Our Management along with all its constituent institutes celebrates Indian Independence and Republic Days to celebrate Indian struggle for freedom and spirit of nationalism with an aim to inculcate and strengthen democratic values. Staff and students of the Institute celebrate Constitution Day and International Yoga Day. Students are made aware of their rights, responsibilities and duties through activities of cells like Prevention of Sexual Harassment, Grievance Redressal, Anti-Ragging Cells, Students' Council, CWDC and Code of Conduct for staff and students. There is a mechanism for getting suggestions of students and staff and addressing grievances, if there are any. The college believes in freedom of expression and at the same time insists that rights and responsibilities are the two sides of the same coin. Voters' awareness programmes are conducted through NSS and NCC and college staff performs election-related duties as and when it is entrusted by the Election Commission. For motivating and nurturing a sense of responsibility and duty among students, expert lectures on social and ethical values are organized.

File Description	Documents
Details of activities that inculcate values; necessary to render students in to responsible citizens	View File
Any other relevant information	View File

7.1.10 - The Institution has a prescribed code of conduct for students, teachers,

A. All of the above

administrators and other staff and conducts periodic programmes in this regard. The Code of Conduct is displayed on the website There is a committee to monitor adherence to the Code of Conduct Institution organizes professional ethics programmes for students, teachers, administrators and other staff

4. Annual awareness programmes on Code of Conduct are organized

File Description	Documents
Code of ethics policy document	View File
Details of the monitoring committee composition and minutes of the committee meeting, number of programmes organized, reports on the various programs etc., in support of the claims	View File
Any other relevant information	View File

7.1.11 - Institution celebrates / organizes national and international commemorative days, events and festivals

Anniversaries of eminent personalities, significant historical days, cultural and social events are regional and national festivals organized by the Institution.

The Institution helps students to connect with India's rich cultural heritage and with their roots by inculcating the importance of protection, preservation and propagation of Indian culture. This is how rich cultural diversity is shown. Gujarat University, UGC, State and Central Governments also suggest certain programmes which the Institute actively organizes. Entire college staff along with students participate in celebration of Republic Day and Independence Day organized by the Management. The college organizes activities related with the days of national importance to recall the events and contribution of our leaders in building the nation and imbibe moral and ethical behaviour of students in their professional and personal lives. Days like Guru Purnima, Teachers' Day, Constitution Day, Environment Day, Earth Day, International Book Day, International Yoga Day, World Environment Day, Kargil Divas, Vocal for Local, Youth Day, Ek Bharat Shresth Bharat, Gandhi Jayanti, Global Recycling Day, National Unity Day, Water Conservation Day, Holi, Janmasthan etc and activities under Azadi ka Amrit Mahotsv are celebrate enthusiastically by the Institute.

File Description	Documents
Annual report of the celebrations and commemorative events for the last (During the year)	View File
Geo tagged photographs of some of the events	View File

Any other relevant information	View File
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7.2 - Best Practices

7.2.1 - Describe two best practices successfully implemented by the Institution as per NAAC format provided in the Manual.

1. Women Empowerment through Employment and Entrepreneurship

Motto: Swavlamban / Skills for Self-Sustenance.

Objectives of the practice:

To organize workshops and short-term certificate courses for imparting different skills.

To organise industry visits and to provide industry specific training to students

To invite experts, reputed companies and agencies for training for job placement and campus recruitment

To make entrepreneurship and related skills training available to students

2. Women empowerment through Health and Hygiene Awareness Programmes

Motto: Aarogyam Param Bhagyam - Health is Wealth

Objectives:

- To make students aware of the importance of their personal health and hygiene and wellness.
- To invite experts from the Health A and medical fields hold such programmes
- To arrange for the health check-up of all the first-year students and to provide medical counselling.
- To arrange programmes of environment awareness and cleanliness awareness the college and also in the adopted villages through extension activities.

File Description	Documents
Best practices in the Institutional web site	View File
Any other relevant information	View File

7.3 - Institutional Distinctiveness

7.3.1 - Portray the performance of the Institution in one area distinctive to its priority and thrust within 200 words

Established in 1991, Uma Arts and Nathiba Commerce Mahila College, is one of the renowned institutions of the reputable Trust: Sarva Vidyalaya Kelavani Mandal with a noble motive to provide free

education to girls and help them in quest of academic distinction and developing their moral, intellectual and physical faculties in safe surroundings with a view to rendering them in to responsible citizens. Though the college is situated in an urban area, almost 60 to 70 % students come from the rural areas with lower economic background. The Emblem of our institution is: 'Satyam Param Dhimahi' and the Motto of our Trust is: 'Kar Bhala Hoga Bhala' (Do good, good will come to you). The vision of the college is: "to attain social upliftment by empowering women through value-based education". The college strives forth to fulfil the motto of the trust and the vision of the college by providing quality and value-based education while making them employable by developing their various skills to meet academic and professional requirements of the present age. The priority of the institution this year is to provide career counselling, skill enhancement training and to make them employable.

File Description	Documents
Appropriate web in the Institutional website	View File
Any other relevant information	View File

7.3.2 - Plan of action for the next academic year

1. To make necessary changes and arrangements for NEP-2020 and CBCS syllabus structures and examination patterns, as well as to organize time-table accordingly;
2. To sensitize and acquaint students and faculties about GCAS portal (created by Government of Gujarat for all state universities and its affiliated colleges) regarding on-line registration and admission procedure. And to arrange programmes during summer vacation for sensitize parents and students about GCAS portal;
3. To sensitize students regarding depletion of environment and conduct carbonaudit of the college following state government norms;
4. To organize career guidance, entrepreneurship and employability skill training programmes to make students market-worthy. To conduct workshops for career guidance, competitive examination and for skill enhancement of students.
5. To sign collaboration for skill enhancement training for students and to sign MoUs with educational institutions for faculty, students exchange programmes and for IQAC interactions.
6. To conduct academic, field and industrial visits to bridge the gap between industry and academia.
7. To conduct certificate courses for students to benefit them about advanced learning and various other than curricula courses